

# City Council Meeting

## November 5<sup>th</sup>, 2025 @ 7:30 p.m.

The meeting was conducted by Dan Fisher at 7:30 p.m. at the Montpelier City Hall.

### **Present:**

Ray Henrie  
Shane Johnson  
Brady Shultis  
Quin Pope  
Bobbi Leonhardt  
Mayor Ted Slivinski-excused

### **Others:**

City Clerk Michelle Singleton  
Fire Chief Ed Preston  
Superintendent Chris Bruce

### **Approval of Agenda:**

**Councilmember Bobbi Leonhardt moved to approve the agenda as written.  
Councilmember Ray Henrie seconded. The voting was unanimous in the affirmative.**

### **Approval of Minutes:**

**Councilmember Shane Johnson moved to approve the October 15<sup>th</sup>, 2025 minutes as written.  
Councilmember Brady Shultis seconded. The vote was unanimous in the affirmative.**

### **Approval of Bills:**

**Councilmember Shane Johnson moved to approve and pay bills in the amount of \$268,188.68 with \$235,443.88 being miscellaneous bills and \$32,744.80 being payroll. Councilmember Bobbi Leonhardt seconded. The vote was unanimous in the affirmative.**

### **Cassie Reeder-Slow Down Sign for Disabled Child at 204 Woodlawn :**

Cassie Reeder was present to discuss the possibility of placing a “Slow Down, Child at Play” sign on Jefferson Street. She stated that she lives at 204 Woodlawn, located at the corner of Jefferson and Woodlawn, and explained that they have a 10-year-old child who is wheelchair-bound. She expressed concern that vehicles frequently travel well over the speed limit in that area and requested the sign to help slow traffic and improve safety for her children when playing outside. After discussion between the council and Ms. Reeder, it was agreed that the city would install a “Slow Down, Child at Play” sign on Jefferson Street and have Police Chief Blake Wells place the mobile speed sign in the area to monitor traffic. If this solution does not adequately address the issue, the council will consider changing the yield sign on Woodlawn to a stop sign.

**Councilmember Quin Pope moved to approve a “Slow Down, Child at Play” sign near Woodlawn Street.  
Councilmember Ray Henrie seconded the motion. The vote was unanimous in the affirmative**

### **Justin Jacobson-Industrial Park :**

Justin Jacobson was present to discuss leasing two lots in the Montpelier Industrial Park with the City Council. He stated that he would like to begin the leasing process so he can present the necessary information to his bank, as he plans to begin construction of his new shop this spring. Mr. Jacobson explained that his business is currently operating from his home and has outgrown the available space. The council, Superintendent Bruce, and Mr. Jacobson discussed the availability of water and sewer lines, as well as access to the back lots in the Industrial Park. It was noted that water and sewer services are available on Valley Drive and would need to be extended to the lots in question. Mr. Jacobson also requested that the city consider abandoning 6<sup>th</sup> Street between Lots 1 and 2 and combining them into a single lot.

Councilmember Bobbi Leonhardt suggested that the city address Lot 1 first before proceeding with additional steps. Councilmember Dan Fisher noted that the process could be lengthy but expressed that this would be a positive move for the Jacobson business. Councilmember Quin Pope mentioned that the city should review and possibly increase the current industrial park acreage rate from \$17 per acre to a higher amount. The council agreed to keep Mr. Jacobson informed on the progress of the Industrial Park so he can continue moving forward with a lease agreement with the city. Councilmember Dan Fisher requested that Lot 1 be placed on the agenda for the next city council meeting.

**Councilmember Shane Johnson moved to table the Justin Jacobson Industrial Park. Councilmember Quin Pope seconded. The vote was unanimous in the affirmative.**

**Ray Henrie:**

Councilmember Henrie reported that the Senior Center will be hosting its annual turkey dinner on November 26th. He also noted the upcoming holiday schedule for the Senior Center: it will be closed on November 27th and 28th, December 24th, 25th, and 31st, open on December 26th, closed on January 1st, and will reopen on January 2<sup>nd</sup>.

**Dan Fisher:**

Councilmember Fisher reported on the Bear Lake Regional Commission meeting. The commission discussed the grant for a septic tank study on the Utah side of the lake and inquired about the cost of including Idaho in the study, which would be approximately \$30,000. The purpose of the study is to determine the effects that septic tanks have on the lake. He also noted that Tamara Leonhardt provided the report for the Bear Lake Convention and Visitors Bureau, stating that things are progressing well. As of October 29th, the lake level was 59.15 at the same time last year, it was 59.17 reflecting a decrease of two feet.

**Shane Johnson:**

Councilmember Johnson reported that the Bear Lake Arts Council will be performing The Forgotten Carols again this year at the Oregon Trail Center on December 8th, 11th, 12th, and 13th. He also mentioned that the Hospital Auxiliary will be hosting a turkey shoot on November 22nd at the ambulance shed, with all proceeds going to support EMS services.

**Bobbi Leonhardt:**

Councilmember Bobbi Leonhardt reported that the Montpelier Irrigation Water Board received good news regarding the letter written by Mayor Slivinski and the cooperative efforts with the Forest Service. As a result of this work, the government has agreed to waive the fee for the Montpelier Irrigation Company. The board also discussed maintenance of several irrigation ditches. Bobbi stated that she would like to propose that the Montpelier Irrigation Company take responsibility for cleaning the ditches rather than having individual homeowners do so.

**Quin Pope:**

Councilmember Quin Pope updated the council on the progress of the new bathrooms at Allinger Park. He explained that the water line for the new facilities was originally planned to connect to the existing bathrooms near the playground, which would have delayed their availability for the spring sports season. Quin noted that the Allinger Park Foundation has funds available and will cover the cost of installing a dedicated water line to the new bathrooms at the ball fields. This improvement will ensure the bathrooms are ready for use in the spring.

**Brady Shultis:**

Councilmember Brady Shultis reported that the Montpelier Community Foundation is applying for a grant to install restrooms at Heritage Park. The grant requires matching funds, and the Foundation would like to know if the City would be willing to provide the match by installing the water and sewer lines. Councilmember Dan Fisher requested that the clerk place this item on the next meeting agenda as an action item.

**Fire Chief Ed Preston:**

Fire Chief Ed Preston reported to the councilmembers that the Fire Department will be hosting a fire school locally this year. In addition, a hazmat class is scheduled for January. Chief Preston stated that the State of Idaho is funding additional training for the Montpelier Fire Department to conduct Firefighter Class 1 training, which will run for 16 weeks, two days per week. He also expressed concern regarding several businesses in Montpelier that, in his opinion, should not have passed occupancy inspection. He asked whether the City would consider contracting or hiring a building inspector to handle commercial building inspections.

**Superintendent Chris Bruce:**

Superintendent Chris Bruce informed the council that the sewer project is nearing completion and that a walk-through is scheduled for tomorrow, November 6, 2025. He also mentioned that the City Council should consider metering the water at Wells C Stock Park, as a significant amount of water is being filled into tanks and taken out of the city without payment.

**Councilmember Dan Fisher adjourned until the next regularly scheduled meeting on November 19<sup>th</sup>, 2025 at 7:30p.m.**

Respectfully Submitted,

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Michelle Singleton  
City Clerk